

Po Leung Kuk Jockey Club Tai Tong Holiday Camp

【 Venue and Equipment Booking Form 】

4/2022

Name of Organization : _____ Camping Date : _____

No of Campers : _____ Name of Contact Person : _____ Tel No : _____

	Venue / Equipment	Session (55 mins)	Charge (\$)	Remarks		
Indoor Activity Venue	Activity Room 1 (Administration Building A ,G/F)	1	90	9m x 8m (72m ²) 50-65 people	Equipped with Mic , Table , Chairs , White board	With air-condition (all year)
	Activity Room 2 (Recreation & Sport Pavilion)	1	50	7m x 5m (35m ²) 20-30 people		
	Activity Room 3 (Phase 3 Leadership camp , 1/F)	1	100	9m x 8m (72m ²) 50-65 people		
	Activity Room 4 (Recreation & Sport Pavilion)	1	100	5m x 12m (60m ²) 40-80people		
	Day Camp Centre (Administration Building A , G/F)	1	110	10m x 9m (90m ²) 60-80 people		
	Seminar Room 1 (Administration Building B , 1/F)	1	140	15m x 10m (150m ²) 100-135 peoples		
	Seminar Room 2 (Recreation & Sports Pavilion)	1	240	18m x 10m (180m ²) 120-160 people		
	Seminar Room 3 (Phase 3 Leadership camp , G/F)	1	120	12m x 8m (96m ²) 65-90 people		
	Game Room (Club House , 1/F)	1	50	4.6m x 7.5m (34.5m ²) 20-30 people		
Recreation & Sport Pavilion Venue	Stage	1	80	15m x 4m (60m ²) 40 people	No table & chairs	A/C provide from June to August at (11:00-18:00)
	Indoor Game Hall (1/4 of the Hall)	1	150	9m x 20m (180m ²) 120 people	No table & chairs Near stage Screen partition	
	Indoor Game Hall (With Stage,1/4 of the Hall)	1	230	9m x 20m (180m ²) 160 people	Equipped with Mic No table & chairs Screen partition	
	Indoor Game Hall (With Stage , 1/2 of the Hall)	1	380	18m x 20m (360m ²) 320 people	Equipped with Mic	
	Indoor Game Hall (With Stage , Whole Court) ** Remark : booked the whole camp only **	1	1,000	30m x 20m (600m ²) 600 people	Equipped with Mic	
	Recreation & Sports Pavilion Air-conditioner (non-opening hour)	1	200			
	Seat	10 pcs	10		For self service	
LCD Projector	1	200	Screen size : (4mx5m)	Campsite does not provide computer		
Outdoor Activity Venue	Covered Area (Recreation & Sports Pavilion nearby)	1	50	20mx6m (120m ²) (around 100 people)	No Mic & Seat	No A/C No Seat / Table No wireless Mic , Audio etc. facilities .
	Swimming Pool	1	1,000	For exclusive private group booked OR Non opening hour ONLY	Life-guard attended (Exclusive private group booked only)	
	Parade Ground (Outside Phase 3 Leadership camp)	1	100/ *150	24m x 24m (576m ²) 600-1000 people		
	5-A-Side Soccer Field / Basketball Court	1	50/ *80	Soccer Field : 25.1m x 13.5m (339m ²) Basketball Court : 28.3m x 15.1m (427m ²) Phase3Basketball Court : 30.15m x 18.7m (564m ²)	No Mic & Seat ** with spotlight ** (for non-sunshine period) **	
	Multi-Purposed Pitch	1	120/*150	30.5m x 52.7m (1607 m ²)		
	Wireless Microphone	1	20			
	Piano / Electronic Keyboard	1	50/20			
	LCD Projector	1	100	Indoor Only , Campsite does not provide computer		
	Special Electricity Supply	1	100			

Date	Time	Venue	Equipment	Date	Time	Venue	Equipment

Remarks : 【 Venue opens from 0900 to 2230 daily 】

1. Please fill in the above table and fax to 2478 1332. Venue booking is not on first-come first-served basis, the Camp has the final discretion to accept or reject any venue booking.
2. Booking of venue and equipment will be confirmed by camp staff 3-4 weeks before the camp date.
3. Venue charge will be collected at the Camp.
4. Venue booking once confirmed cannot be cancelled (except by the Camp). The Venue hirer still needs to pay one half of the venue charge even though he/she does not use any booking venue.
5. Camp Tel No : 2478 1332 Camp Fax No : 2442 3869